



WHCA Preschool - Career Opportunity **Preschool Teaching Assistant**

Join our teaching team! We have a need for a **Preschool Teaching Assistant** who is kind, loving, and enjoys working with young inquisitive minds to join us immediately (start date late August 2021). Our program follows a play-based curriculum and includes classes for 3 and 4 year old children. The MWF AM program is geared towards 4 year olds and runs similar to a kindergarten prep program. More information surrounding our preschool and its programs can be found at westhillhurstpreschool.com

This is a **part-time** position working 3 mornings a week, hours of **8:30-11:45am Monday, Wednesday and Friday**. The ideal candidate will be able to fulfill all these hours and be available for some substitute assistance for our other morning and afternoon classes.

Skills, Technical & Behavioural Competencies:

- Enjoy working with children
- Be sensitive, mature, and able to relate well to both children and adults
- A team player with a positive attitude
- Confident in their ability and proactive in nature
- Strong computer and social media skills preferred
- Ambition to teach skills and concepts to children in a relatable way

Responsibilities (include but are not limited to the following):

- Support teachers in carrying out programs that promote the physical, cognitive, emotional and social development of children
- Engage children in activities
- Provide thorough and active supervision of children at all times, and developmentally appropriate behavioural guidance
- Maintain a safe environment
- Support children's ongoing development and growth, in alignment with best practices in early childhood education
- Maintain confidentiality about children, and their families
- Attend preschool/staff meetings
- Cleaning and sanitizing classroom, toys, equipment, etc....)
- Other duties (include, maintain classroom equipment, housekeeping , etc...)

Qualifications:

- A Bachelor's Degree in Education or a related field, or an Early Childhood Education Diploma
- Alberta Early Childhood Educator certification (preference given to Levels 2 and 3)
- A current police record check including vulnerable sector check
- First aid certification & infant/child CPR

Please note our lovely preschool is located on the Upper Level of the WHCA. As the building does not have an elevator, any interested candidates must be comfortable with climbing stairs.

Salary will depend on the level of experience of the selected candidate. Please email your resume stating your availability and wage expectations to community@westhillhurst.com.